

<p style="text-align: center;">New Earswick Parish Council Finance Committee Minutes 15 December 2023 15.00 hours</p>
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Attending Councillors:	Sue Glenton (Chair)	SG
	Christine Durrant	CD
	Roy Love	RL
	Audrey Steel	AS

Apologies:	Carol Runciman	CR
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Clerk/Minute Taker:	Sally Bruckshaw	SB
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FC23.12.01 **Notices of the Meeting**

The notices of the meeting had been posted on the Parish notice board and web site.

FC23.12.02 **To receive and note apologies from Members who were unable to attend the meeting**

The reasons for absence were noted. SG attended the meeting and took the chair in the absence of CR.

FC23.12.03 **To receive declarations of interest on any items on the agenda**

Cllr C Durrant declared an interest in agenda item 5.

FC23.12.04 **To approve the minutes of the meeting held on 13 September, 2023**

The minutes of the meeting held on 13 September, 2023 were approved as a correct record and signed by the Chair.

FC23.12.05 **To decide how to advise the full Council regarding any grant applications that have been received**

The Warm Hub Supporters Group had requested an application form but this had not been returned.

An application had been received from Community Action for Nature. Members considered the background to how the organisation had developed. CR had previously notified her support for the application. It was agreed that the amount of £600 requested, should be recommended for approval by the full Council.

FC23.12.06 **Confirmation of external assets check and to approve the updated Assets Register**

SG, WD and SB had undertaken the external assets check on 6.12.23. There were a number of outstanding repairs required. e.g. The newly installed real time bus indicator already had graffiti and the difficulty in finding a contractor to paint the Rowan Avenue bus shelter meant this maintenance was outstanding.

The Assets Register had been updated to include the latest insurance figures and the newly purchased seat.

FC23.12.07 **To consider the salary and conditions of service of the Clerk/ Responsible Financial Officer**

No changes were required.

FC23/12.08 **To confirm the annual membership of the Society of Local Council Clerks**

Members agreed that the annual membership of the SLCC should be renewed.

FC23/12.09 **Confirmation of audit arrangements for the financial year 2023-24**

SB had received notification from Yorkshire Internal Audit Services that the auditor was semi-retiring and would not be able to undertake the 2023-24 internal audit. SB had contacted four alternative audit firms for quotations and to check availability.

FC23.12.10 **To agree a recommendation for the budget for the 2024-25 financial year**

Following examination of the draft budget that had been prepared, it was agreed to recommend to the full Council that the precept should remain at £28000 for the 2024-25 year. The draft papers would be considered by the full Council at the January meeting.

FC23.12.11 **To agree the date and time of the next meeting**

A date was to be agreed in March 2024.

The meeting closed at 15.45 hours

Members were sorry to hear that Cllr R Love had decided to retire from the Council and his decision would be notified to Members.

Signed _____ Chair 28 March, 2024

